



Elona Marku

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WORK EXPERIENCE

10/03/2021 – 10/01/2022

UNIVERSITY AND HIGHER EDUCATION TEACHER – UCASAL

1. research focused on **new Technologies** for Language Teaching
2. develop environment for **innovative solutions** and creativity, E-learning events, use of Moodle, Extempore, Hopin, software for teaching purposes, webconference tools
3. realization of didactic programs and promotion for the linguistic and cultural events, using **audio-visual materials**
4. contribute to the extra-curricular activities program and participate in workshop, evening events, **conferences**

01/12/2018 – CURRENT – ITALTECH

EVALUATOR/EXAMINATOR ITALIAN LANGUAGE CERTIFICATION – SIENA ITALTECH

02/08/2017 – 27/10/2017

TEACHER ON E-LEARNING, MOODLE, DIGITAL LEARNING CONTENT– UNIVERSITÀ PER STRANIERI DI SIENA

01/11/2016 – 20/02/2017

TEACHER ASSISTANT – ELIOT SCHOOOL

Teaching, translation, assistance, innovation school programs, promotion Boston, United States

01/05/2015 – 19/12/2015

TEACHER – CO.AS.SC.IT./SAAR EV.

- Provide a motivating and stimulating learning environment.
- Perform research and development activities pertaining to curriculum and instructional programs. Promotion of **multilanguage environment**, translanguaging, **Italian as foreign language**, intercultural teaching, didactic materials on-line, creation of activities for the **certification CILS A1**.
- Provide appropriate and effective learning experiences from a wide range achievement levels, assessing educational needs and implement sound instructional and **educational programs**. Saarbrücken, Germany

29/09/2014 – 29/03/2015

TEACHER – ISTITUTO ITALIANO DI CULTURA DI TIRANA

Teaching, Student support services, cultural events organization (**international book exhibition, International film festival**), promotion of **certifications DITALS, CILS, CELI**, language courses, educational development, evaluator CELI and CILS, organization of workshops for Italian teachers. Tirana, Albania

31/03/2014 – 29/08/2014

TEACHER – ISTITUTO ITALIANO DI CULTURA DI AMBURGO

- Press review, **web marketing**, using the **statistic software** PSPP. Cultural events promotion, language courses and student support services.
- Monitor students' understanding of the lesson and **adjusts teaching** when appropriate. Use results of a variety of assessments to monitor and modify instruction as needed.
- Effectively use both teacher-made and standardized tests, as appropriate, to **measure student performance**. Use oral, non-verbal, and written forms of student assessment.
- Continuously monitor students' progress before, during, and after instruction, and provides meaningful feedback. Hamburg, Germany

01/07/2012 – 28/03/2014

LINGUISTIC AND CULTURAL MEDIATOR – C.A.T ONLUS

Linguistic and cultural mediator for the association ONLUS C.A.T in Florence.

Plan, organize, develop and conduct a **comprehensive teaching** and instruction program.

Actively monitor student behavior and provides feedback in a **constructive manner** to students and parents, creating a physical setting and establishes routines that promote learning and minimize disruption. Firenze, Italy

31/08/2010 – 22/12/2010

TEACHER – MIDDLE-HIGH SCHOOL LEONARDO DA VINCI

Teaching in the Bilingual Gesamtschule "Leonardo da Vinci" in Wolfsburg, managed by the Italian Consulate of Hannover. Content Planning: ability to **make topics and activities meaningful** and relevant to each student, plan with appropriate specialists to differentiate instruction to meet the needs of all students, developing lesson plans that are clear, logical, and sequential, integrating available **technology resources compatible with students' needs and abilities**. Wolfsburg, Germany

● EDUCATION AND TRAINING

08/01/2020 – 09/02/2022 – Siena, Italy

THIRD DEGREE/ POSTMASTER IN E-LEARNING, TEACHING LANGUAGES ONLINE

02/10/2012 – 23/03/2018 – Siena, Italy

SECOND DEGREE/ MASTER FOR TEACHING, PUBLISHING, TOURISM PROMOTION – Università per Stranieri di Siena

- Professional development Boston: Lingua, cultura ed educazione all'**interculturalità** 10/12/2016
- Analisi dei bisogni e strategie di apprendimento 14/01/2017
- La gestione della classe e **imparare giocando** 4/03/2017
- Le abilità linguistiche, la grammatica e il lessico, la **correzione degli errori** e la valutazione secondo i criteri della **certificazione CILS, CELI** 25/03/2017
- **CILS**, Certificazione di Italiano come Lingua Straniera 25/09/2014, 26/09/2014
- 24/10/2014 and 25/10/2014 seminar for Italian teachers **evaluating linguistic competences**, held by Prof.ssa Sabrina Machetti, Anna Bandini at Tirana, supporting the organization with l'Ufficio per la Cooperazione Scolastica dell'Ambasciata d'Italia a Tirana.
- Workshop: Insegnare l'Italiano nell'aula multimediale e nell'**aula virtuale** held by Donatella Troncarelli, Director of Centro FAST dell'Università for Foreigners of Siena, **e-learning** (May/June 2014).

- Seminar focused on **intercultural elements** for teaching hold by Cinzia Cordera Alberti Culture a confronto, *workshop entitled Lingua italiana, impresa, innovazione* in Università for Foreigners of Siena (May 2012), Conference **Identità/Diversità** organized by Dipartimento di Ateneo per la Didattica e la Ricerca
- December 2012, conference focused **on animation movies** for language teaching, hold by Andrea Martignoni e Roberto Paganelli, creators of the association Ottomani.

Organisational skills

Good judgment and good problem-solving skills

Work cooperatively with community members

COMMUNICATION AND INTERPERSONAL SKILLS

Communication and interpersonal skills

Seek information about student interests and opinions, maintain positive interactions with students in all school settings, caring, fairness, courtesy, respect and active listening.

Mother tongue(s): ITALIAN | ALBANIAN

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
GERMAN	C1	C1	B2	B2	B2
ENGLISH	C1	C2	C1	C1	C1
SPANISH	C1	C2	C2	C2	C1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DRIVING LICENCE: B

JOB-RELATED SKILLS

Job-related skills

Provide a motivating and stimulating learning environment.

Plan, organize, develop and conduct a comprehensive teaching and instruction program.

Build collaborative relationships with colleagues, sharing teaching insights and coordinating student learning.

Perform research and develop funny and relaxing activities pertaining to curriculum and instructional programs.

DATI PERSONALI

Dati personali

Autorizzo il trattamento dei miei dati personali ai sensi del Decreto Legislativo 30 giugno 2003, n. 196 "Codice in materia di protezione dei dati personali.

Elona Marku